

CENTRAL BOARD OF SECONDARY EDUCATION  
REGIONAL OFFICE

35-B, M. G. MARG, CIVIL LINES, ALLAHABAD - 211001  
0532 - 2407970, 2408971, 2407972 Fax No. -2408977

CBSE/RO/ALLD/ADMN.II/F-04A/2017

DATED : 09.10.2017

TENDER NOTICE

The Regional Officer, C.B.S.E., Regional Office, Allahabad invites sealed tenders on behalf of The Secretary, CBSE for “**Printing of Various Forms**” from the reputed printers established at Allahabad only having good quality of offset printing machines of different sizes. The tenderers must have at least three years experience in printing in Government/Autonomous organizations for printing of different type of forms, file, cards etc. Tender Form along with brief detail of Terms & Conditions can be downloaded from Board’s website [www.cbse.nic.in](http://www.cbse.nic.in) or cppp from 09.10.2017(09.00AM) to 30.10.2017(01.00P.M.). Cost of Tender Form Rs.500/- (Non refundable) can be deposited alongwith Tender Doc. Through Demand Draft drawn in any commercial bank in favour of “Secretary CBSE” payable at Allahabad or can be remitted electronically as per detail mentioned in tender. Samples of different type of forms and details of GSM etc. can be perused/seen/verified during above period in Administration Branch of this office before quoting their price. Tenderers are requested to acquaint themselves with terms and conditions of tender.

Tender in sealed cover superscribed “TENDER FOR PRINTING AND SUPPLY OF VARIOUS FORMS” should be dropped in Tender Box for the purpose kept in Ground Floor of this Office or can be sent by post and the same must reach to the Regional Office, C.B.S.E., 35-B, Civil Station, M.G.Marg, Civil Lines, Allahabad-211001 (U.P.) latest by 31.10.2017 upto 02.30 P.M. Tender will be opened on the same day(31.10.2017) at 03.00 P.M.(Only Technical Bid) in the presence of the tenderers who may like to be present. Tender received after due date and time will not be accepted. **Tender is to be submitted under two bid system (i.e. Technical & Financial Bids). Financial Bid of Technically qualified bidders will only be opened.**

Tender should accompany an earnest money of Rs.9,000/- (Rs. Nine thousand only) in the shape of Bank Draft/Banker’s Cheque/FDR/BG drawn on any commercial bank in favour of “Secretary, C.B.S.E. payable at Allahabad”. The tenders without E.M.D. & relevant documents as per T&C of the tender, will be summarily rejected. The Board reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.

REGIONAL OFFICER

# केंद्रीय माध्यमिक शिक्षा बोर्ड

## क्षेत्रीय कार्यालय

35-बी, सिविल स्टेशन, महात्मा गाँधी मार्ग, सिविल लाइन्स, इलाहाबाद -211001

दूरभाष : (0532) 2407970, 2408971, 2407972; फ़ैक्स : 2408977

केमाशिबो/क्षेका/इला/प्रशा.॥एफ-04/2017

दिनांक : 09.10.2017

### निविदा सूचना

क्षेत्रीय अधिकारी, केंद्रीय माध्यमिक शिक्षा बोर्ड, क्षेत्रीय कार्यालय, इलाहाबाद द्वारा सचिव, केंद्रीय माध्यमिक शिक्षा बोर्ड के तरफ से विभिन्न प्रकार के प्रपत्रों, फाइल, कार्ड, इत्यादि की छपाई एवं आपूर्ति हेतु केवल इलाहाबाद में स्थापित प्रतिष्ठित मुद्रक, जिनके पास अच्छे गुणवत्ता वाले विभिन्न प्रकार के ऑफसेट प्रिंटिंग मशीन हों, से सीलबंद निविदा आमंत्रित की जाती है। एजेंसी के पास सरकारी/स्वायत्त संस्थान में विभिन्न प्रकार के प्रपत्रों, फाइलों व कार्डों, इत्यादि की छपाई कार्य के कम से कम तीन वर्ष का अनुभव अनिवार्य रूप से होने चाहिए। निविदा प्रपत्र सह नियम व शर्तें बोर्ड की वेबसाइट [www.cbse.nic.in](http://www.cbse.nic.in) or cppp से दिनांक 09-10-2017 से 30-10-2017(दोपहर 01.00 बजे) तक डाउनलोड किये जा सकते हैं। निविदा प्रपत्र का मूल्य रु.500/- (अप्रतिदेय) किसी भी व्यवसायिक बैंक द्वारा "सचिव, के०मा०शि०बो०" के पक्ष में इलाहाबाद में देय हो, जमा किया जाये। इसे निविदा में दिए गए विवरण अनुसार इलेक्ट्रानिकली भी जमा कराया जा सकता है। विभिन्न प्रकार के प्रपत्रों के नमूने व जी-एस-एम- विवरण इत्यादि कार्यालय के प्रशासन शाखा में उक्त अवधि में देखे जा सकते हैं। निविदा जमा करने वाली एजेंसी से अनुरोध है कि इसे जमा करने से पूर्व निविदा प्रपत्र में उल्लिखित सभी नियम व शर्तों को अवश्य देख लें।

सभी प्रकार से पूर्ण निविदा प्रपत्र धरोहर राशि सहित केंद्रीय माध्यमिक शिक्षा बोर्ड के क्षेत्रीय कार्यालय, इलाहाबाद के पते पर भेजें अथवा इस क्षेत्रीय कार्यालय परिसर के भूतल पर इस उद्देश्य से रखे गए निविदा बॉक्स में दिनांक 31-10-2017 को अपराह्न 2.30 बजे तक या इससे पूर्व दस्ती डाले जा सकते हैं। इच्छुक निविदाकारों की उपस्थिति में निविदा(केवल तकनीकी बिड) उसी दिन सायं 3.00 बजे खोली जाएगी। बाद में अथवा देरी से प्राप्त निविदा स्वीकार नहीं किये जायेंगे। निविदा दो बिड पद्धति अर्थात् तकनीकी व वित्तीय बिड पद्धति से जमा की जानी चाहिए। तकनीकी बिड उत्तीर्ण करने वाली एजेंसी के ही वित्तीय बिड खोले जायेंगे।

निविदा के साथ धरोहर राशि रु9,000/- (नौ हजार मात्र) का डिमांड ड्राफ्ट/बी.सी./एफ.डी./बी.जी. जो किसी भी कमर्शियल बैंक द्वारा "सचिव, केंद्रीय माध्यमिक शिक्षा बोर्ड" के पक्ष में निर्गत व इलाहाबाद में देय हो, संलग्न करें। बिना धरोहर राशि के प्राप्त निविदा स्वीकार नहीं किये जायेंगे। बोर्ड के पास बिना कारण बताए किसी भी निविदा को स्वीकार व अस्वीकार करने के अधिकार सुरक्षित हैं।

क्षेत्रीय अधिकारी

**CENTRAL BOARD OF SECONDARY EDUCATION  
(REGIONAL OFFICE)  
35-B Civil Station, M.G. Marg, Civil Lines Allahabad –211001 (U.P.)**

TENDERS FORM NO.RO(Alld)/ADMN. /Printing/2017-18/.....

Cost of form : Rs.500/-  
(Non Refundable)

**TENDER FOR PRINTING AND SUPPLY OF  
VARIOUS FORMS**

Duly filled in Tenders should reach to this office upto **2.30 P.M. on or before 31.10.2017**. Tenders(Technical Bids only) will be opened on the same day at 3.00 P.M. in the presence of the bidders, who may like to be present.

M/s \_\_\_\_\_ is / are hereby authorized to submit their Tenders for the printing and supply of various forms for official use. The specifications of items to be printed as given in the Tender form and terms and conditions are also enclosed herewith. The Tenders should be submitted in sealed cover superscribed "Tenders for Printing & Supply of various forms for official use(Both Technical & Financial bids to be packed separately & be kept in a big envelope)." The terms and conditions duly signed by the bidders should accompany by the specific tender form.

**Regional Officer**

I/We \_\_\_\_\_ hereby submit Tenders for the printing and supply of various forms for official use as per specifications given in the Tenders form and terms & conditions enclosed. Before submission of rates the requisite specifications has also been seen and verified through sample provided by the Board by me/us personally. The rates have been quoted in the enclosed Tender form including the cost of paper. The terms and conditions enumerated from clause 01 to 18 have been read by me/us and are acceptable to me/us. A demand draft/..... No. \_\_\_\_\_ dated \_\_\_\_\_ in favour of the **Secretary, CBSE**, payable at Allahabad drawn on \_\_\_\_\_ as Earnest Money is enclosed.

**Signature of the bidder**  
**Seal with complete address**

Telephone No. \_\_\_\_\_

Dated: \_\_\_\_\_

**CENTRAL BOARD OF SECONDARY EDUCATION  
(REGIONAL OFFICE)  
35-B, Civil Station, M. G. Marg, Civil Lines, Allahabad –211001 (U.P.)  
TERMS AND CONDITIONS**



1. Tenders in sealed cover superscribed “TENDER FORM FOR PRINTING AND SUPPLY OF VARIOUS FORMS FOR OFFICIAL USE” should reach the Regional Officer upto 2.30 P.M. on or before 31.10.2017. Tenders will be opened on the same date at 03.00 PM.
2. Tenders should accompany a Demand Draft/FDR/BC/BG of Rs.9,000/- drawn in any commercial bank in favour of “Secretary CBSE” payable at Allahabad(Minimum validity of 60days). Cost of Tender Form Rs.500/- to be enclosed through Demand Draft of any commercial bank in favour of “Secretary CBSE” payable at Allahabad or can be remitted electronically in Board’s A/c. No.035001000016000, Bank: Indian Overseas Bank, Allahabad, IFSC : IOBA0000350.
3. DD towards EMD in respect of unsuccessful bidders will be refunded as it is. However selected agency shall have to deposit performance security @8% of work value i.e. Rs.14,400/- through DD/BC/FDR/BG drawn in any commercial bank in favour of “Secretary, CBSE” payable at Allahabad; then DD towards EMD will be refunded. The Performance Security will be returned after successful completion of the work without any interest.
4. Rates should be quoted F.O.R. at CBSE (REGIONAL OFFICE), 35-B, Civil Station, M. G. Marg, Civil Lines, Allahabad –211001 (U.P.) including all taxes, etc. Delivery of forms will be taken inside the store of this Office at Allahabad. Cartage/Cooliage shall have to be borne by the supplier upto stacking in CBSE.
5. Rates will be quoted including cost of paper of required GSM.
6. The Board reserves the sole right to accept or reject any or all Tenders without assigning any reason.
7. In case of delay in the supply, penalty @ 4% per week on the proportionate amount of the bill of delayed supply will be imposed subject to a maximum penalty of 10% on the admissible amount of the bill.
8. The Board reserves the right to forfeit the earnest money/Performance Security in addition to the penalty if the bidder fails to execute the order or the supply is not in accordance with the specification and samples provided or there is any breach of the terms of the contract on the part of printers.
9. The successful Tenders(s) will have to complete the work assigned to him/them within 15 days from the date of issue of final print order positively, failing which penalty as mentioned above will be imposed. First proof must be submitted within a week from the date of issue of work order & subsequent proof as early as possible, but not later than a week.
10. Quantity of forms and other items etc. to be printed may increase/decrease as per requirement.
11. The payment will be made on the basis of GSM test reports of the paper (if required). Initially 80% payment will be made on the basis of satisfactory report of user branch. Balance Payment will be made after receipt of GSM Test Report(If required).
12. Bidders are required to produce evidence of their previous experience in this line along with copies of IT returns of the past 3 years.
13. The rates quoted will be valid for one year only but can be extended for one more year with the consent of both the parties.

14. In case of any dispute, the Competent Authority may appoint an arbitrator whose decision will be binding on both the parties.
15. Income Tax/WCT/TDS will be deducted on all bills. In lieu of a certificate on the prescribed form will be issued to the party.
16. The bidder shall sign these terms and conditions which shall be final and legally binding in to-to.
17. The sample of the items may be seen by the authorized representative or the interested printer on any working day between 10.00 AM to 03.00 PM upto 30.10.2017.
18. The supply of the items should be strictly similar to the samples provided by the Central Board of Secondary Education, failing which the CBSE will be free to impose penalty /compensation of damage as decided by the Board.
19. Tenders must ensure that before submission of Tenders, the specifications have also been seen and verified through sample provided by the Board by me/us personally.
20. Rates for required items should be quoted including cost of paper, packing, cartage, transportation/labour charges, other tax levies etc. in the prescribed form of Tenders only.
21. Tenderers must be a Local Agency Allahabad based. The must ensure that they have valid PAN(Enclose last three years copy of IT Return), Regn.No.(Enclose a copy), Experience of executing Printing Work of Govt. /PSU/Autonomous Organizations/Universities (Enclose copies of Experience Certificate), never been debarred/blacklisted by any Govt/PSU/Other Deptt.(Enclose an Undertaking as per Ann.). Tenders without these enclosures may summarily be rejected and no correspondence in this regard shall be entertained.

**REGIONAL OFFICER**

**Acceptance of the bidder:**

I \_\_\_\_\_ hereby undertake that, before submission of Tenders the terms and conditions enumerated in this form from clause 01 to 21 have been read by me/us and are acceptable to me/us.

Mention following details and enclose a copy of the same with Tenders:

- ✓ PAN.....(Copy Enclosed alongwith last 03 years ITR)
- ✓ Regn.No.....(Copy Enclosed)
- ✓ Experience Certificate/Proof of last 03three years (Copy Enclosed)
- ✓ Service Tax/GST Registration No.....(Copy Enclosed)
- ✓ Undertaking as per Annexure-II(Enclosed)
- ✓ Cost of Tender Form through DD/.....No.....Dt.....(Copy enclosed)
- ✓ D.D./..... towards EMD No.....Dated.....for Rs.9000/- of any Commercial Bank(Enclosed).

Signature of the bidder: \_\_\_\_\_  
Seal with complete address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

**UNDERTAKING (TO BE SUBMITTED WITH THE TENDER)**

It is certified that my firm/agency/company has never been black listed by any of the Departments/Autonomous Institutions/Universities/Public Sector Undertakings of the Government of India or Government of NCT of Delhi or any other State Government or reputed educational institutions and no criminal case is pending against the said firm/agency as on 31.10.2017.

(Authorized Signature)

Name of the Authorized person: \_\_\_\_\_

Name of the Company: \_\_\_\_\_

Address of the Company: \_\_\_\_\_

Contact No.: \_\_\_\_\_

Email ID: \_\_\_\_\_

Seal of the company:

Place: \_\_\_\_\_ Date \_\_\_\_\_

**CENTRAL BOARD OF SECONDARY EDUCATION  
(REGIONAL OFFICE)**

**35-B, Civil Station, M. G. Marg, Civil Lines, Allahabad –211001 (U.P.)**

**LIST OF ITEMS & RATES FOR PRINTING & SUPPLY OF THE FOLLOWING ITEMS**

**FINANCIAL BID (TO BE SEALED SEPARATELY)**

Sl. No.	Name of the Items/ Forms	Approx Quantity required#	Specification	Rates(in Rs.) offered per 1000 form/set including cost of paper, printing, delivery, all taxes, packing etc.
1	BSE/82	500 sets(each set containing 10 pages)	AS PER SAMPLE PROVIDED BY THE BOARD 60GSM Orient Paper	Rs.....per set
2	CBSE/66	100 Pads(Each pad containing 100 pages)	AS PER SAMPLE PROVIDED BY THE BOARD 60GSM Orient Paper	Rs.....per pad
3	CBSE/91	500 sets (each set containing 05 pages)	AS PER SAMPLE PROVIDED BY THE BOARD 60GSM Orient Paper	Rs.....per set
4	CBSE/55	100 pads of 100 pages	AS PER SAMPLE PROVIDED BY THE BOARD 60 GSM Orient Paper	Rs.....per pad
5	CBSE/AB Cell/8	4500*(each pad containing 100 pages)	AS PER SAMPLE PROVIDED BY THE BOARD 60GSM Orient Paper	Rs.....per pad
6	CBSE/AB Cell/11-B	6000 *(each pad containing 100 pages)	AS PER SAMPLE PROVIDED BY THE BOARD 60GSM Orient Paper	Rs.....per pad
7	CBSE/AB Cell/10	3500*(each pad containing 100 pages)	AS PER SAMPLE PROVIDED BY THE BOARD 60GSM Orient Paper	Rs.....per pad
8	CBSE/AB Cell/11 PRACTICAL	3500*(each pad containing 100 pages)	AS PER SAMPLE PROVIDED BY THE BOARD 60GSM Orient Paper	Rs.....per pad
9	CBSE/AB Cell/11 –A	3500*(each pad containing 100 pages)	AS PER SAMPLE PROVIDED BY THE BOARD 60GSM Orient Paper	Rs.....per pad
10	CBSE/Conf/14	6000 *(each pad containing 100 pages)	AS PER SAMPLE PROVIDED BY THE BOARD 60GSM Orient Paper	Rs.....per pad
11	CBSE/Conf/18	4000 *(each pad containing 100 pages)	AS PER SAMPLE PROVIDED BY THE BOARD 60GSM Orient Paper	Rs.....per pad
12	CBSE/Conf/20	6000 *(each pad containing 100 pages)	AS PER SAMPLE PROVIDED BY THE BOARD 60GSM Orient Paper	Rs.....per pad
13	CBSE/Conf/25	6000 *(each pad containing 100 pages)	AS PER SAMPLE PROVIDED BY THE BOARD 60GSM Orient Paper	Rs.....per pad
14	CBSE/Conf/26	6000 *(each pad containing 100 pages)	AS PER SAMPLE PROVIDED BY THE BOARD 60GSM Orient Paper	Rs.....per pad
15	CBSE/Conf/28	6000 *(each pad containing 100 pages)	AS PER SAMPLE PROVIDED BY THE BOARD 60GSM Orient Paper	Rs.....per pad
16	CBSE/Conf/29	6000 *(each pad containing 100 pages)	AS PER SAMPLE PROVIDED BY THE BOARD 60GSM Orient Paper	Rs.....per pad
17	CBSE/Conf/30	6000 *(each pad containing 100 pages)	AS PER SAMPLE PROVIDED BY THE BOARD 60GSM Orient Paper	Rs.....per pad
18	CBSE/Conf/33	6000*(each pad containing 100 pages)	AS PER SAMPLE PROVIDED BY THE BOARD 60GSM Orient Paper	Rs.....per pad
19	CBSE/Conf/38	4000 *(each pad containing 100 pages)	AS PER SAMPLE PROVIDED BY THE BOARD 60GSM Orient Paper	Rs.....per pad
20	CBSE/Conf/39	4600*(each pad containing 100 pages)	AS PER SAMPLE PROVIDED BY THE BOARD 60GSM Orient Paper	Rs.....per pad
21	CBSE/Conf/41	4600*(each pad containing 100 pages)	AS PER SAMPLE PROVIDED BY THE BOARD 60GSM Orient Paper	Rs.....per pad
22	CBSE/Conf/42	4500*(each pad containing 100 pages)	AS PER SAMPLE PROVIDED BY THE BOARD 60GSM Orient Paper	Rs.....per pad
23	Circular No.10	650*(each pad containing 100 pages)	AS PER SAMPLE PROVIDED BY THE BOARD 60GSM Orient Paper	Rs.....per pad
24	Comparison Account Form	5000*(each pad containing 100 pages)	AS PER SAMPLE PROVIDED BY THE BOARD 60GSM Orient Paper	Rs.....per pad
25	Comparison Mistake Proforma	1200*(each pad containing 100 pages)	AS PER SAMPLE PROVIDED BY THE BOARD 60GSM Orient Paper	Rs.....per pad
26	CBSE/Conf/34 (Triple)	12000*(each containing 100x3=300 pgs)	AS PER SAMPLE PROVIDED BY THE BOARD 60GSM Orient Paper	Rs.....per pad

**SIGNATURE WITH SEAL**

Sl. No.	Name of the Items/ Forms	Approx Quantity required#	Specification	Rates(in Rs.) offered per 1000 form/set including cost of paper, printing, delivery, all taxes, packing etc.
27	CBSE/Conf/34-I (Triple)	1500(each pad containing 100x3=300 pgs)	AS PER SAMPLE PROVIDED BY THE BOARD 60GSM Orient Paper	Rs.....per pad
28	Evaluated Answer Book bundle cards (File Cards) for Class X Yellow Colour	8000 Nos (YELLOW)	AS PER SAMPLE PROVIDED BY THE BOARD	Rs.....per 100 cards
29	Evaluated Answer Book bundle cards (File Cards) for Class XII White Colour	10000 Nos (WHITE)	AS PER SAMPLE PROVIDED BY THE BOARD	Rs.....per 100 cards
30	Bag Statement card size 6"x4" for Class X (YELLOW)	3000 Nos	AS PER SAMPLE PROVIDED BY THE BOARD	Rs.....per 100 cards
31	Bag Statement card size 6"x4" for Class XII (WHITE)	4000 Nos	AS PER SAMPLE PROVIDED BY THE BOARD	Rs.....per 100 cards
32	Duties & Responsibilities of the Examiner	3000 Nos* (Each pad containing 100 Pages)	AS PER SAMPLE PROVIDED BY THE BOARD	Rs.....per pad
33	Instruction for the coordinators	3000 Nos* (Each pad containing 100 Pages)	AS PER SAMPLE PROVIDED BY THE BOARD	Rs.....per pad
34	Observer Report for Practical	650 Nos* (each pad containing 100 Pages)	AS PER SAMPLE PROVIDED BY THE BOARD 60GSM Orient Paper	Rs.....per pad
35	CIRCULAR FOR CONDUCT OF PRACTICAL EXAM	1550 Nos*	AS PER SAMPLE PROVIDED BY THE BOARD 60GSM Orient Paper	Rs.....each circular
36	TA/DA Bill	16000 Nos (each pad containing 50PAGES)	AS PER SAMPLE PROVIDED BY THE BOARD 60GSM Orient Paper	Rs.....per pad
37	CUSTODIAN PROFORMA	3000 (Each pad containing 100 pages)	AS PER SAMPLE PROVIDED BY THE BOARD 60 GSM Orient Paper	Rs.....per pad
38	Cheque Forwarding Letter	5000 (50 Pads each containing 100 pages)	AS PER SAMPLE PROVIDED BY THE BOARD 60 GSM Orient Paper	Rs.....per pad
39	Spot Evaluation-Calculation Proforma	2000 (20 Pads each containing 100 pages)	AS PER SAMPLE PROVIDED BY THE BOARD 60 GSM Orient Paper	Rs.....per pad
40	Deduction Memo(Spot) Proforma	1000 (10 Pads each containing 100 pages)	AS PER SAMPLE PROVIDED BY THE BOARD 60 GSM Orient Paper	Rs.....per pad

#Actual requirement may increase or decrease or any item may not be printed as per requirement of this office.

\*(Item must be supplied in form of pad each containing 100 pages or as mentioned against each)

SIGNATURE WITH SEAL

**CENTRAL BOARD OF SECONDARY EDUCATION  
(REGIONAL OFFICE)**

**35-B, Civil Station, M. G. Marg, Civil Lines, Allahabad –211001 (U.P.)**

**LIST OF ITEMS & RATES FOR PRINTING & SUPPLY OF THE FOLLOWING ITEMS**

**FINANCIAL BID (TO BE SEALED SEPARATELY)**

Sl. No.	Name of the Items/ Forms	Approx Quantity required#	Specification	Rates(in Rs.) including cost of paper, printing, delivery, all taxes, packing etc.
1	BSE/82	500 sets(each set containing 10 pages)	32cmx20.5cm both side printed (set of 10pages) 60GSM paper ("A" Grade) As per sample	Rs.....per set
2	CBSE/66	100 Pads(Each pad containing 100 pages)	30cmx21cm one side printed 60GSM Paper("A" Grade) one page as per sample	Rs.....per pad
3	CBSE/91	500 sets (each set containing 05 pages)	1 <sup>st</sup> Page : 43cmx21.5cm one side printed 2 <sup>nd</sup> & 3 <sup>rd</sup> page : 24.5cmx21.5cm one side printed 4 <sup>th</sup> & 5 <sup>th</sup> page : 18cmx21.5cm one side printed Total : 05pages 60GSM Paper("A" Grade) As per Sample	Rs.....per set
4	CBSE/55	100 pads of 100 pages	17.5cmx14.5cm one page one side printed 60GSM Paper ("A" Grade) As per sample.	Rs.....per pad
5	CBSE/AB Cell/8	4500*(each pad containing 100 pages)	30cmx21cm one page both side printed 60GSM Paper("A" Grade) As per sample	Rs.....per pad
6	CBSE/AB Cell/11-B	6000 *(each pad containing 100 pages)	30cmx21cm one page both side printed 60GSM Paper("A" Grade) As per sample	Rs.....per pad
7	CBSE/AB Cell/10	3500*(each pad containing 100 pages)	36.5cmx24.5cm one page both side printed 60GSM Paper ("A" Grade) As per sample	Rs.....per pad
8	CBSE/AB Cell/11 PRACTICAL	3500*(each pad containing 100 pages)	30cmx21cm one page both side printed 60GSM Paper("A" Grade) As per sample	Rs.....per pad
9	CBSE/AB Cell/11 –A	3500*(each pad containing 100 pages)	32cmx44cm one page both side printed 60GSM Paper ("A" Grade) As per sample	Rs.....per pad
10	CBSE/Conf/14	6000 *(each pad containing 100 pages)	45cmx28cm one page both side printed 60GSM Paper ("A" Grade) As per sample	Rs.....per pad
11	CBSE/Conf/18	4000 *(each pad containing 100 pages)	45cmx28cm one page both side printed 60GSM Paper ("A" Grade) As per sample	Rs.....per pad
12	CBSE/Conf/20	6000 *(each pad containing 100 pages)	22cmx56cm one page one side printed 60GSM Paper ("A" Grade) As per sample	Rs.....per pad
13	CBSE/Conf/25	6000 *(each pad containing 100 pages)	30cmx21cm one page one side printed 60GSM Paper("A" Grade) As per sample	Rs.....per pad
14	CBSE/Conf/26	6000 *(each pad containing 100 pages)	30cmx21cm one page one side printed 60GSM Paper("A" Grade) As per sample	Rs.....per pad
15	CBSE/Conf/28	6000 *(each pad containing 100 pages)	30cmx21cm one page both side printed 60GSM Paper("A" Grade) As per sample	Rs.....per pad
16	CBSE/Conf/29	6000 *(each pad containing 100 pages)	30cmx21cm one page both side printed 60GSM Paper("A" Grade) As per sample	Rs.....per pad
17	CBSE/Conf/30	6000 *(each pad containing 100 pages)	30cmx21cm one page one side printed 60GSM Paper("A" Grade) As per sample	Rs.....per pad
18	CBSE/Conf/33	6000*(each pad containing 100 pages)	30cmx21cm one page one side printed 60GSM Paper("A" Grade) As per sample	Rs.....per pad
19	CBSE/Conf/38	4000 *(each pad containing 100 pages)	30cmx21cm one page one side printed 60GSM Paper("A" Grade) As per sample	Rs.....per pad
20	CBSE/Conf/39	4600*(each pad containing 100 pages)	30cmx21cm one page one side printed 60GSM Paper("A" Grade) As per sample	Rs.....per pad
21	CBSE/Conf/41	4600*(each pad containing 100 pages)	30cmx21cm one page one side printed 60GSM Paper("A" Grade) As per sample	Rs.....per pad
22	CBSE/Conf/42	4500*(each pad containing 100 pages)	14x22.5 one page one side printed 60GSM Paper("A" Grade) As per sample	Rs.....per pad
23	Circular No.10	650*(each pad containing 100 pages)	45cmx28cm one page both side printed 60GSM Paper ("A" Grade) As per sample	Rs.....per pad
24	Comparison Account Form	5000*(each pad containing 100 pages)	30cmx21cm one page one side printed 60GSM Paper("A" Grade) As per sample	Rs.....per pad
25	Comparison Mistake Proforma	1200*(each pad containing 100 pages)	30cmx21cm one page one side printed 60GSM Paper("A" Grade) As per sample	Rs.....per pad

**SIGNATURE WITH SEAL**

**Annexure-I**

Sl. No.	Name of the Items/ Forms	Approx Quantity required#	Specification	Rates(in Rs.) offered per 1000 form/set including cost of paper, printing, delivery, all taxes, packing etc.
26	CBSE/Conf/34 (Triple)	12000*(each containing 100x3=300 pgs)	1 <sup>st</sup> page :22cmx27.5cm one side Red Colour 2 <sup>nd</sup> page : 22cmx27.5cm one side Yellow Colour 3 <sup>rd</sup> page : 22cmx27.5cm one side White Colour Total : 03pages one side printed 60GSM paper ("A" Grade) As per sample	Rs.....per pad
27	CBSE/Conf/34-I (Triple)	1500(each pad containing 100x3=300 pgs)	1 <sup>st</sup> page :22cmx27.5cm one side Red Colour 2 <sup>nd</sup> page : 22cmx27.5cm one side Yellow Colour 3 <sup>rd</sup> page : 22cmx27.5cm one side White Colour Total : 03pages one side printed 60GSM paper ("A" Grade) As per sample	Rs.....per pad
28	Evaluated Answer Book bundle cards (File Cards) for Class X Yellow Colour	8000 Nos (YELLOW)	18cmx14cm one page one side printed 100GSM Yellow Cards. As per sample	Rs.....per 100 cards
29	Evaluated Answer Book bundle cards (File Cards) for Class XII White Colour	10000 Nos (WHITE)	18cmx14cm one page one side printed 100GSM White Cards, As per sample.	Rs.....per 100 cards
30	Bag Statement card for Class X (YELLOW)	3000 Nos	18cmx11cm one page one side printed 80GSM Yellow Cards. As per sample	Rs.....per 100 cards
31	Bag Statement card size 6"x4" for Class XII (WHITE)	4000 Nos	18cmx11cm one page one side printed 80GSM White Cards. As per sample	Rs.....per 100 cards
32	Duties & Responsibilities of the Examiner	3000 Nos* (Each pad containing 100 Pages)	46cmx29cm one page both side printed 80GSM Yellow Colour "A" Grade Paper as per sample.	Rs.....per pad
33	Instruction for the coordinators	3000 Nos* (Each pad containing 100 Pages)	30cmx21cm one page one side printed 80GSM Red Colour Paper("A" Grade) As per sample	Rs.....per pad
34	Observer Report for Practical	650 Nos* (each pad containing 100 Pages)	34.5cmx21cm one page one side printed 80GSM Yellow Colour Paper("A" Grade) As per sample	Rs.....per pad
35	CIRCULAR FOR CONDUCT OF PRACTICAL EXAM	1550 Nos*	45cmx28cm both side printed 02 pages in booklet form of 60GSM ("A" Grade) Paper as per sample.	Rs.....each circular
36	TA/DA Bill	16000 Nos (each paid containing 50PAGES)	36cmx22cm one page both side printed 60GSM Paper("A" Grade) As per sample	Rs.....per pad
37	CUSTODIAN PROFORMA	3000 (Each pad containing 100 pages)	43cmx34cm one page both side printed 60GSM Paper("A" Grade) As per sample	Rs.....per pad
38	Cheque Forwarding Letter	5000 (50 Pads each containing 100 pages)	30cmx21cm one page one side printed 60GSM Paper("A" Grade) As per sample	Rs.....per pad
39	Spot Evaluation-Calculation Proforma	2000 (20 Pads each containing 100 pages)	30cmx21cm one page one side printed 60GSM Paper("A" Grade) As per sample	Rs.....per pad
40	Deduction Memo(Spot) Proforma	1000 (10 Pads each containing 100 pages)	30cmx21cm one page one side printed 60GSM Paper("A" Grade) As per sample	Rs.....per pad

#Actual requirement may increase or decrease or any item may not be printed as per requirement of this office.

\*(Item must be supplied in form of pad each containing 100 pages or as mentioned against each)

SIGNATURE WITH SEAL

Address : \_\_\_\_\_

Mobile No. \_\_\_\_\_

Date :